



**Regular Meeting of the Board of Directors of the Erie Yacht Club
February 16, 2015**

Officers Present: Commodore Brad Enterline, V/C John Orlando, R/C David Haller, Fleet Captain Greg Gorny and Secretary/Treasurer Karen Imig

Directors Present: Vinnie Cifelli, Andy Fritts, Tom Madura, P/C Ed Schuler and Jamie Taylor

Directors Absent: Bill Gloekler and Ross Rectenwald

Guests: GM Mike Lynch

The Commodore called the Regular meeting to order at 6:31 PM.

Agenda: The Commodore asked for any additions or corrections to the Agenda. R/C Haller added "Lighthouse Estimate" as "Item A." under Unfinished Business." After a motion by F/C Gorny, seconded by Andy Fritts, the Agenda, as amended, was unanimously approved.

Acceptance of Minutes of January 19, 2015 Regular Meeting: After asking for additions or corrections to the Minutes, the Commodore asked for a motion to approve them. P/C Schuler moved to accept as presented; second by Jamie Taylor. The Minutes were unanimously approved.

Secretary's Report: The following member had completed his one year probation as of this meeting and on a motion by P/C Schuler, seconded by Tom Madura, was removed from probation: Oivind Risberg (R). On a motion by R/C Haller, seconded by Vince Cifelli, the Board unanimously approved the following transfer and resignations: *Regular to Senior Transfer*- David Brooks; *Associate Resignations*: Sean Wiley; *Senior Resignation*: Merle Swift and W. J. Heard Jr. On a motion by Andy Fritts, seconded by Tom Madura the Board reinstated the following members from suspension: Bill Hertel, Jacquelyn Hartz and Richard Howell. The Secretary-Treasurer noted that we had received the following additional correspondence: 1) Letter from Msgr. Biebel thanking the Club for his Honorary membership; 2) Letter from Cynthia Taylor thanking the Club for her Honorary membership; 3) Letter from Toni Sample thanking the Club for her Honorary membership; 4) Letter from Bill Hertel apologizing for his late payment and asking to be reinstated from suspension; 5) Letter from Richard Howell apologizing for his late payment and asking to be reinstated from suspension; 6) Letter from David Brooks asking to transfer to Senior.

Treasurer's Report: The Secretary-Treasurer reported that On February 1, 2015, the following members who had not paid their November charges were suspended and fined \$50: Tim Dunagan, William Hertel and Jacquelyn Hartz. If not paid by March 1, 2015, they may be expelled. On February 10, 2015, 46 members who had not paid their December charges were contacted 40 by email and 1 by phone. The list of those who had not paid by February 16, 2014 and will be billed a \$25 service fee included P/C Gerry Urbaniak, P/C Richard Robertson, Mark Wells, P/C Richard Vicary, John Bloomstine, Tracy Leonard Schwemmer, Chris Grychowski, David Benson and Oivind Risberg. If not paid by March 1, 2015, they will be suspended and fined \$50. Marlene Wilson who is resigning still owes \$130.88 in outstanding charges. We have sent a letter requesting payment and suggesting "possible collection action" but have not received any response. As of February 4, 2015, 36 EYC

members had not paid for their first half dues/assessment fee and were billed a \$25 service fee. This list included Scott Brown, Ronald Paterniti, Mrs. Richard Bryan, William Heard, Patricia Helsel, W. Kevin Mahoney, Philip Wolford, Jeffrey Fiske, Timothy Dunagan, Laura French, Adam Barner, John Fette, William Hertel, Gerald Namey, Douglas Boldt, Matthew Margosain, Jared Kneib, Michael Kickel, Michael Kondrlik, William Feldman, Paul Kenny, Michelle Butterfield, Patricia Cacchione, Jeff Mroz, David Donikowski, Roger Dall, Joseph Wagner, Christopher Kickel, Darlene Lay, Olga Antipovitch, John Cassara, Jacquelyn Hartz, Christopher Edgett, Olin Stancliff, Michael Brody and Joseph Kloeker. This was due on December 31, 2014 and after one month in arrears a fine is assessed. Anyone not paid by February 28, 2015 will be suspended and assessed a \$50 suspension fee.

Cash on Hand as of February 9, 2015:

	<i>Current Month</i>	<i>Last Report</i>
Funds in PNC Operating Sweep		
a) Operating Reserve	\$50,000.00	\$50,000.00
b) Funds available	239,215.91	191,874.91
Funds in M-L Capital		
a) Capital reserve	\$100,000.00	\$ 100,000
b) Funds available	106,868.88	107,404.09
Basin Reserve Fund (PNC)	\$166,098.88	\$167,526.65
Petty Cash	\$3,900.00	\$3,900.00
Total Cash on Hand	\$666,083.67	\$620,705.65

GM Mike Lynch presented his monthly financial critique along with Controller Mark Eller's balance sheet and income statements and worksheets for January. These reports are filed with the original packet. In his "Financial Critique," he stated that, overall, the Club showed a loss of <\$74,958>, which was \$9,400 more than planned. With \$19,301 related to the fire in just this month, the real loss on the month was only <\$55,657>, which is \$10,000 less than our budget. Year-to-date the operation is showing a loss of <\$214,764.00>, which is \$23,808 less than the budgeted loss of <\$238,572>. Factor in the insurance claim of \$43,934 and we are at a loss of <\$170,830.00>, which is \$67,742.00 less than our budgeted loss.

General Manager's Report: GM Mike Lynch presented his report which is filed with the monthly Board packet. In it he reported: 1) *Complaint Regarding a Political Solicitation*-He enclosed a copy of an e-mail from a member concerning a political solicitation e-mail he received from the Erie Yacht Club Foundation Chair. 2) *Insurance Claim*-He included a copy of the first claim submitted to Cincinnati Insurance as a result of the fire. The claim was for \$43,934.29. A second claim will be submitted after our shutdown when those expenses are paid. 3) *Workers' Compensation* -Our Workers' Compensation premiums for 2015 are going to be \$57,523, which is \$1,931 less than 2014. It was not the savings we had hoped for but still a savings. The savings this year was the result of both a reduction in the Experience Modification and the rates per employee category. The EM dropped .036 to 1.413 while we saw the rate for Docks and Jr. Sailing instructors fall from \$4.36 per one hundred in wages to \$4.23. The Clubhouse staff rate increase to \$3.00 per one hundred in wages from \$2.97, the Administrative rate dropped .03 cents to .30 cents per one hundred. We've been told that we should see at least a 25% reduction in next year's (2016) premiums which would be a \$14,300 savings. 4) *Cash Flow Estimates*- He enclosed the latest Cash Flow estimates for all three accounts, Basin, Capital and Operating Cash. a. Basin Fund- This month will see the first half of the assessment transfer in from the Operating funds as well as the Winter Storage transfer. \$126,875 is almost \$2,000.00 more than last year and Winter Storage is \$32,222.00 which was similar to 2014 number. Our year-end balance looks to be \$284,008.00. b. Capital Fund- This fund shows what has been paid out to date from the items the Board has approved. Based upon the Lighthouse Deck estimates updated from last month's meeting we had to remove items from the list of Capital projects in order to remain under the \$100,000.00 cap.

The revised year-end balance is still \$11,000.00 below our \$100,000.00 cap. c. Operating Cash- Our operating cash flow is proceeding as normal for this time of year. The only abnormal expenses we've seen are fire related for which we will be reimbursed. 5) *Forecasts*-He included two documents that pertain to our assessment and mortgage funding. The Assessment Forecast is based upon our history of members resigning, transferring and passing on from the Regular and Associate classes. It also includes the addition of new members in the coming years. An item of note is the projection of new members. Previously we forecasted 45 new members each year but now we will use a more conservative number of 20. The Basin Mortgage Cash Flow Forecast includes all revenue sources for the Basin Fund as well as the expenditures such as the mortgage.

Officers' Reports:

Fleet Captain's Report: F/C Gorny submitted his report, which is filed with the monthly Board packet. In it, he reported the following: He attended several meetings since the January Board Meeting. A Dock Committee meeting, a Long Range Planning Committee meeting, an EYCRF Executive Board meeting, and the Grounds Committee meeting were part of the month's activity. The Grounds Committee reviewed the January meeting action items and the results of the Board votes on the 2015 capital list. *Completed items* – No items were completed in the last month. *Lighthouse Deck* – EYCRF committed labor for demolition. Adding the infrastructure for a removable fixed-mount VHF radio for the Racing Fleet are also in the works and the EYCRF has put together a detailed wish list for that project. Costs for the items will be handled by the EYCRF. *Site Drawings* – He attended the Long Range Planning Committee meeting in February to broach the subject of storing all of the site and building drawings electronically. A significant portion of the newer work already exists in electronic format. There are also a great number of detailed drawings of older work that could be scanned into electronic format. He will continue to work on how to make this happen having received good input from the committee. *Miscellaneous* – The Committee discussed a number of other potential projects of varying dollar values. One of those items was coordinating from a grounds standpoint the weekend in June where the Club hosts both the Bay Swim and the Lightning District Championships. Jeff Benson took on the task of insuring a smooth flow of vehicles, people, events, and related issues pertaining to the Club's grounds areas for the Committee. The Committee members will reconvene again in February or March as project progress and new issues require.

Rear Commodore's Report: R/C Haller submitted his report, which is filed with the monthly Board packet. In it, he reported that The Dock Committee did meet this month but rearranged three slips. We did assign all "transient" dock slips so that each new applicant has a slip. Note: We have renamed the transient dock the "Transitional Dock" for many obvious reasons. All slips are accounted for and all applicants have slips. We recommended and implemented an audit of the Insurance Certificates which slip holders are required to submit with their slip application. We found that many Certificates were missing or not properly submitted. We sent out a letter and we are receiving many who either forgot or did not know how the process worked. Response is positive. Your Rear Commodore (as well as some Board members) had to hastily call their insurance agents to submit their Certificates of Insurance. Sorry! He stated that he had personally inspected the Basin and sees no problems at this time. Ice is very thick and winter has taken a toll.

Vice Commodore's Report: V/C John Orlando submitted his report and it is filed with the original Board packet. In it he reported the following: The House Committee met earlier this month. We had a chance to review and taste this month's Chef's specials. Chef Dan Stahon does a great job adding variety to the menu each month and this month was no exception. We reviewed the Kitchen and Galley financials and while sales were down slightly from last year, Chef Dan does a great job keeping the food costs down and close to the budget. The following items were also covered during this meeting: 1) *Shutdown Activities*-the Club has a busy schedule during our shutdown. Along with the annual

cleaning and maintenance that takes place, the kitchen will undergo another thorough cleaning. The entire kitchen will also be painted, the ceiling tiles will be replaced, and lighting fixtures will be replaced with LED lights. A new walk in cooler is also scheduled to be installed replacing an existing one. The Club entry, hallway and Grill Room will also have new carpeting installed. Much of the kitchen work is a necessity due to the fire in December and is being covered by our insurance. 2) *LED Lights*- We have been exploring the cost benefit of converting all the Club lighting with LED lights. The savings to the Club would be substantial. We are currently working with a contractor who specializes in this area to get a cost analysis. We are looking to take advantage of all incentives, rebates and grants that would pertain to this project. 3) *Marketing Beer/Wine* - After discussion it was concluded that our beer and wine selections could be better presented to the membership. We looked into replacing the solid cooler doors with glass doors so members could see the beer selections in the cooler but they are not available for our model of cooler. We are working on bar top tent cards or something similar to promote our beer and wine selections. 4) *Draft Beer Selections* - A request was made by a member to add local craft beers to our draft selection. After a lengthy discussion and reviewing the sales numbers of our current selection the decision was made that we will try a local craft beer on our tap that we usually rotate during the year. We will also add a few local craft bottled beers to our bottled beer selection. It was also noted that we need to promote these beers which will be done through our better marketing of our selections. The Rear Commodore noted that last year we had 7 different beers offered on our rotating tap. 5) *Gluten Menu Items* - Many of the items on our menu can be made gluten free. There will be a symbol placed back on the menu identifying these selections. 6) *No Wait Paging System* - We are currently exploring using an app on an iPad to assist in seating members during the busiest times of the year. This app would send a text message to a member's phone telling them their table is ready. 7) *IT Committee* - The IT committee is conducting an audit of the Clubs network. When this is complete we will be reviewing the network system and capabilities and recommending ways to possibly improve it. 8) *Events*-The Club's event schedule has been very full throughout the winter months and He's happy to say that everything has been well attended. Many of the events have been sold out. Please keep an eye on the Club newsletter and website for a listing of everything.

Commodore's Report: Commodore Enterline presented his report which is filed with the original Board packet. In it he reported that as February rolls around, we certainly have no shortage of ice or, cold weather! Unfortunately, the ice boaters are a little bit frustrated with all of the snow on the Bay. The cold weather however has not brought our Club to a halt. We continue to enjoy the Fellowship Dinners and Trivia which occurs every Thursday and continues through the month of March. Our Cocktails and Colors event was a big success with approximately 38 people painting a picture of a lighthouse, enjoying food, drink and fellowship all at the same time. We will be holding another one scheduled for March 22 at 4 PM so please get your reservations in early as it is limited to 40 members and guests. He suspects this will be a sellout. Speaking of sellout events, the next Fellowship Dinner will be just that. Dennis Hale will be our guest and he will speak about his experience being the sole survivor of the *Daniel J. Morrell* which sank quickly in 1966 on Lake Huron in a November gale. This is a tragic and compelling story with ties to Erie that you will not want to miss. Our annual shutdown during the first week of March will be an extremely busy one as there is much work to do in the Galley as a result of the fire and also, replacing a significant portion of carpet in the Clubhouse as well as a thorough cleaning. As most of you know there is so much entertainment and opportunities for great food and drink here, so please come down and support *your* Erie Yacht Club!

Committee Reports:

EYC Foundation Report: Secretary-Treasurer Karen Imig submitted the following report on behalf of the EYC Foundation. It is filed with the original of this packet. 1) *CHAIR'S REPORT*: Jim McBrier reported that our Treasurer, Mike Tellers, had submitted his resignation due to work load. He stated that he and Mickey McMahan had been trying to convince Matt Minnaugh to take over the position without success.

Dave Wachter's name was suggested. However, Sue Banka, who has been doing our bookkeeping, is willing to serve as Treasurer. She is not a member of the Erie Yacht Club, but our By-Laws do not require that the Trustees be Club members. Therefore, on a motion by Mickey McMahon, seconded by P/C Heitzenrater, the Trustees unanimously approved Sue Banka as Treasurer, pending approval by the EYC Foundation Members, the Erie Yacht Club Board. Karen Imig is to send an email to the EYC Board for approval. 2)

COMMITTEE REPORTS: a. Treasurer's Report: Susan Banka gave the Treasurer's Report that is filed with the original of these minutes. The January 14, 2015 Balance Sheet showed that the Foundation currently had cash available of \$27,972.01. Our pledges receivable are \$241,213. The Total of Assets was \$1,250,015.85 as follows: \$100,000 in Notes Payable, a negative balance of (\$1,157.13) in the Annual Fund, Boathouse Capital Equipment of \$855, \$49,393 in the Commodore's Fund with Temporarily Restricted Assets of \$5,989 in the in the Klahr Fund and \$24,650 in the Rickloff Fund for Sails, \$987,632.42 in the Education Building, \$78,404.26 in the Reyburn Endowment and \$900 in the Scholarship Program Fund. There was \$3,349.30 in our Administrative account. Sue reported that since November 2014, the date of the previous meeting, the Foundation received \$24,363.17 in donations, \$7,174 was directed to the Education Building Fund and \$8,707.50 to the Commodore's Fund, \$99 to the Klahr Fund, \$2,565 to the Reyburn Fund, \$900 to the Scholarship program and \$855 of Boathouse capital equipment. For the same time period, the Foundation incurred building related expenses totaling \$1,975 and \$3,695 in Accountant's fees for our annual audit. Other than building fees, there was \$1,213.33 in interest expense, \$3,931.12 for marketing, \$491.16 for Operations expenses leaving our net ordinary income at \$13,057.56. We have repaid Mark Rickloff \$40,000 from the loan, still owing \$100,000 to be repaid as pledges are paid. Interest rate is 4%. b) Rickloff Community Boathouse: Budget/Expenses: Jim McBrier noted that there is an outstanding invoice from Church and Murdock for fiber optic installation to tie the time systems and the smoke alarms to the main system. It is unclear who ordered this work and Jim thought perhaps we could submit the bill to the Club for payment or at least split it with the Club. Mickey will speak to the General Manager about this, but the fact is that if it were not for the Foundation's Rickloff Boathouse, this work would not have had to be done, so we are open to paying the bill if the Club is not willing to pay or split. Plumbing Donation: Jim reported that Peter Zurn had donated all of the bathroom plumbing materials and but since he had given this material directly to the plumber, we were not informed about it. Peter contacted Jim looking for a year end contribution acknowledgement Jim apologized to Peter and provided him the appropriate acknowledgement for his gift. c.) Rickloff Boathouse Committee: Bill Lillis reported that the guidelines for the Boathouse Committee were created and the Commodore signed off on the agreement to create the Committee. The Committee consists of F/C Greg Gorny (ex-officio), Tom Madura, Bill Lillis, John Schultz, Chris "Skip" Grychowski, A.J. Miceli and Jeanette Schnars (from Regional Science Consortium). There is one open slot and the EYC General Manager is a non-voting member. These are 3 year appointments and the goal is to oversee the use of the Boathouse. It is available on Friday, Saturday and Sunday evenings from mid-June until mid-August. Outside these times there is other availability. Due to EYC staffing limitations, users may bring in their own food and beverages. In 2014 the Building saw the following uses: the Sailing School, EYC Board meetings, ILYA Youth Regatta, Erie Charter Captains' meetings, Gannon University Sailing Team (GUST) and the First Annual Intercollegiate Sailing Regatta. In 2014, we anticipate the Reyburn Sailing School, the Charter Captains, GUST, the Second Annual Inter-Collegiate Regatta, Behrend Sailing Team, the Lightning Regatta, and the Interclub Long Pointers Club. The Club anticipates that there will be additional inquiries starting in April. 3) Fundraising: a) Annual Mailing Report: We should try to obtain the names and contact information of the Sailing School participants so we can send them a solicitation for the Scholarship Program and ongoing support of the Boathouse. We should also create some informational ads for The LOG to promote memorial giving when someone passes away. We could also do a mailing to the entire membership to advise them of this option, but this may be costly. b.) Annual Foundation Event at Boathouse: Meeting Planner, Heather McBrier will be asked to come up with some ideas for an event this summer to serve as a fundraiser. The tentative date will be July 10. Additionally, the idea of a "Shotgun Shoot" was discussed. Participants would pay to participate and to shoot skeet out over the Bay. J.R. Farrar, P/C Schuler, Mickey McMahon and Dennis Markley will investigate the feasibility of such an event for next season. 4) Website: J.R. Farrar stated that the website is status quo. We have low traffic now but as some of the programs roll out, we should see more. John Bloomstine will forward some photos of kids using the Boathouse during the

summer regattas. 5) *Intercollegiate Sailing*: Bill Lillis reported that the Intercollegiate Sailing program is off to a great start. AJ Miceli did a terrific job getting GUST off the ground. They planned a regatta here in September with GUST, Clarion, Buffalo and Pitt planning to participate; however, the weather did not cooperate and the event was cancelled. GUST did travel to Buffalo to participate in a regatta there. Per our agreement with them, we get \$500 per boat/per season. They had 2 boats in use with 8 sailors taking turns participating 3 times a week for over a month. Bill has had interest from Behrend, but they need someone like AJ who will carry the ball to get the team off the ground. P/C Bill Lasher has agreed to do the paperwork necessary to get the approvals at Behrend. The Student Government and the University have both approved a Sailing Club. Twelve students expressed an interest and they are working on fundraising. Chris Konzal, who races with our EYC Racing Fleet, will serve as the student leader. 6) *Grants*: At our next meeting, we should consider what grants to make from our various funds. We should confirm the percentage from the funds that we gave last year so that we can be prepared to approve grants next time we meet. There is a negative balance in the Annual Fund which must be repaid before a grant can be made. Next meeting date is March 24 in the EYC Bliss Room.

After the report was reviewed, David Haller moved to elect Susan Banka to the Erie Yacht Club Foundation Board of Trustees; Vince Cifelli seconded it and the motion carried unanimously.

Membership Committee: The membership makeup as of the vote at this meeting was as follows:

	<i>As of 02/15/2015</i>	<i>2014 Budget</i>	<i>Caps</i>
Regular	685	695	768
Associate	301	300	300
Special	57	54	
Senior	101	105	
Junior Family	143	137	
Junior	50	50	
Non-Resident	33	34	
JR/JR Fam. Non-Res.	24	19	
Total Paid Memberships	1394	1394	
Honorary Regular	9		
Honorary Associate	13		
Grand Total	1416		

On a motion by V/C John Orlando to elect all proposed members en bloc, seconded by P/C Schuler, the following members were unanimously elected to the categories as noted: *Junior Family*: Jacob Watts, Madeline Reichel and Katherine Dahlkemper; *Associate*: Dennis Hartwig, Brian Yurchak and Gary Winschel; *Regular*: Rodney Didion.

At the meeting, the GM also reported that as member inquiries come in, he is encouraging anyone looking for a slip to join now as an Associate and fill out a slip application. They would then go on the waiting list for a slip and when their name comes up for a slip, they can transfer to Regular and pay the balance of the Initiation Fee.

Long Range Planning Committee: Ross Rectenwald, chair of the Long Range Planning Committee submitted the following report which is included with the original of this packet. In it he reported that the LRPC had met on February 3, 2015. The LRPC has a Bridge and Board Directive to begin planning. This meeting was convened to review the status and direction of an updated Long Range Plan for future development at the EYC. The meeting began with a discussion on overall history of EYC long range planning process. Last time that expansion or renovation plans for the physical complex occurred was in 1989 -1990. Many of the items identified in that LRPC report were enacted. The only other planning done since that report was focused on membership satisfaction of services provided by the EYC. The Committee briefly reviewed the 2014 Long Range Planning Report presented at the 2014 Annual Membership Meeting. The Committee then reviewed previously planned

but still incomplete projects proposed by past LRPCs. These include Locker/Canoe House Renovation, 2nd Floor Observation Deck, Energy Conservation, Swimming Pool/Building, South Fence with integral Lockers/Storage and Ravine Drive Maintenance. They reviewed current Bridge, Board and GM proposed projects including Clubhouse Restroom/Shower renovations, enlarging and relocating the kitchen, enlarge the Ballroom, Clubhouse Office/Storage renovation and Expansion, purchase of the Richard's property and electronic drawing input of site and building plans. After a significant amount of discussion, the following consensus was reached: The maintenance and renovation of the Clubhouse should be the top priority of the Committee. They should start the planning process with the items that have the shortest remaining useful life availability left. They will concentrate on items that add value to the membership and have the potential to generate income for the Club. GM Mike Lynch stated that Ravine Drive is not owned by the Club so we should consider that fact before committing a major amount of time to any work on that project. The Committee agreed that only minor maintenance that can be performed by the Club staff should be undertaken until ownership of the road is finally determined. The Richard's property is currently listed for sale, but that EYC has a "right of first refusal" if any actual offer is made on the property. Therefore, waiting for an actual offer before doing anything concerning that property is probably the correct approach. Although the planning can begin now, no significant projects can be undertaken until the dock renovation project loan is satisfied. A number of methods to engage both members and non-members were discussed: 1) mailings/on-line surveys with the Committee to prioritize projects n list for membership agreement. They should combine Clubhouse projects into one project vs. several minor projects; 2) special "Town Hall" meetings-we should set-up separate member vs. non-member meetings; 3) Special "Happy Hours" separate from regular Thursday night Happy Hours. Invite specific professional groups to attend; 4) create "Visiting Boater Surveys" that could be available when they check into the Club, return survey to the Club before they leave; 5) Prepare article to be included in the next edition of "The Log" announcing the survey and meetings to be scheduled in the near future. A proposed planning schedule was developed: Mailings/Surveys - Winter/Spring 2015; Town Halls/Happy Hours/Visiting Boater Surveys - Summer 2015; Draft Planning Report presented to Bridge/Board - September 2015; Final Plan adopted by Bridge/Board - October 2015; Final Report presented to Membership @ Annual Meeting - November 2015 A. Next LRPC meeting will be on Tuesday April 7, 2015 @ 6:30 pm in the EYC Ballroom.

Unfinished Business:

Lighthouse Deck: R/C Haller presented a revised quote of \$ 55,650.00 including tax which included the demolition of the existing deck by the Erie Yacht Club Racing Fleet with debris placed in EYC dumpsters. This demolition is intended to be coordinated by DJH. His quote also included labor, equipment and material to perform the following items of work: Install extra 2 x 10 Treated joists to make system 16" oc for new deck material. Install using hidden fastening system 1 x 6 Ipe for the entire Deck and Dance floor area. (Trex type composite is the same price.) Install railings similar to the Foundation Boathouse on stairs only. Other Railings shall be solid "knee wall railings" with simulated cedar shake used as siding. Extend the gas line where shown on drawing. Remove and replace electrical as needed. A 16' x 32' dance floor area will be constructed of concrete slab on grade capable of supporting a UPS truck. This is instead of IPE deck material. After discussion it was decided that the Board would like to use the same contractor who constructed the Foundation's Rickloff Boat House, since we are going for a similar look and they were pleased with the contractor, who produced good results and has experience with IPE wood installation. Therefore, on a motion by F/C Gorny, with a second by Vince Cifelli, Board unanimously approved the rebuilding of the Lighthouse Deck by Haller Construction for a not to exceed price of \$60,000, with R/C Haller abstaining from the vote.

Document Management Software Review: Andy Fritts stated that due to his travel schedule, he was not able to connect with the GM to set up the MavenLink Document Management trial. He will work on it for next month.

New Business: None

Adjournment: P/C Schuler made a motion that we adjourn the meeting; Jamie Taylor provided a second. The motion carried unanimously. The time was 7:56 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Karen L. Imig". The signature is written in dark ink on a light-colored background.

Karen L. Imig
Secretary/Treasurer